



Travel Memo

Name: _____ Account #: _____

Date Leaving: _____ Date Returning: _____

List all States/Countries of travel and the dates you will be in each place:
(examples: Italy 1/1-1/10, Spain 1/10-1/20 - Oregon 1/1-1/10, Washington 1/10-1/20)

The following Alliance cards will be used during my travel:

Debit Cards (Last four #'s of applicable cards): _____

Credit Cards (Last four #'s of applicable cards): _____

I/we, _____, will be traveling and ask that you apply this travel Memo to the debit and/or credit cards listed above.

Date: _____

Signature: _____

After completion, please return to us using one of the following methods:

- Drop off at one of our Financial Centers
- Fax to our Service Center @ 408.979.2483
- Attach to a secure email sent through Internet Banking

Front Office Use Only

Received By: _____

Branch: _____

Date: _____